

**CHECKLIST FOR REGISTRATION OF
FOREIGN HALAL CERTIFICATION BODY (FHCB)**

Sr. No.	Description	Check Box	Remarks
1.	Application on Company letter pad		
2.	Registration Fee Bank Receipt		
3.	Name of Organization		
4.	Organization Profile & Chart		
5.	Organization Logo/Mark		
6.	Organization Registration / License		
7.	Copy of National/International Recognition / Accreditation Certificates/ Letters		
8.	Copy of Halal Certificate		
9.	Copy of Halal Logo / Mark		
10.	Copy of Authorized Signature & Name		
11.	Copy of Auditors Qualification Certificate		
12.	Copy of Shariah Advisory Board Qualification Certificates		
13.	Copy of Certification, Operational & Monitoring Standard Operating Procedure (SOP)/ Others Standard		
14.	Directory of Certified Clients with Respect to Product Category, Brand Name, and Contact Details		



Application Form for Registration of Foreign Halal Certification Body (FHCB)



- Important Notes:**
1. Applicant shall read and understand the Procedure for Registration of Foreign Halal Certification Body (FHCB) available on PHA Website.
 2. Applicant shall fill up all the information correctly and attach all documents mentioned in checklist.

Application Type New Renew

Applicant Status Government Body Private Body

A. APPLICANT DETAILS

(1) Name of Organization.....

(2) Chairman/Director.....

(3) Address of Head Office

(4) Registration No

(5) Year of Establishment

(6) Address

(State) (City) (Postal Code)

Contact Details. (Land Line)..... (Cell).....

(Fax No.) E-mail.....

Website

(7) Contact Person (Name)

Designation/ PositionContact Number

(Fax No.) E-mail.....

B. BRANCH/OPERATIONAL OFFICE *(Attach details of branch/operational offices as per above format)*

C. ADMINISTRATIVE DETAILS *(Attach details of branch/operational offices)*

(8) Total Number of Staff.....

Sr. No.	Name	Designation	Qualification	Remarks

D. AUDITORS

(9) Technical *(Enclose copy of qualification certificates)*

Sr. No.	Name	Qualification	Remarks

(10) Shariah *(Enclose copy of details)*

Sr. No.	Name	Qualification	Remarks

E. SHARIAH ADVISORY BOARD *(Enclose copy of qualification certificates)*

Sr. No.	Name	Field of Expertise / Qualification	Designation	Status (Permanent / Contract)

F. INTERNATIONAL RECOGNITION / ACCREDITATION

(Enclose copy of recognition / accreditation certificates)

Sr. No.	Field of Recognition / Accreditation	Organization	Validity

G. SCOPE OF CERTIFICATION

Foods / Beverages		Pharmaceuticals/ Drugs	
Meat and Meat Products		Cosmetics	
Hotels / Restaurants		Slaughter Houses	
Logistics Services		Halal Media	
Halal Textile		Others (please specify)	

(Attach the list of certified companies and products for each category as per the following format)

Sr. No.	Company / Manufacturer Name	Address	Product Brand/Type of services

H. VIDEOS / PHOTOGRAPHS OF SLAUGHTER HOUSE

Please attach the following items:

- Labeled photographs or video of FHCB.
- The external view of the FHCB (front, sides and back) and its surroundings.

I. DECLARATION

I declare that the information given above is true and correct.

Name and designation of person who submitted the above information

Office address

E-mail address

Telephone

Signature and Company Stamp

Date

For Official Use Only

Date of Application received:

Received by:

Reviewed by:

Signatures:

Application No.

